

# CENTRAL JERSEY HEALTH INSURANCE FUND BILLS LIST

**Confirmation of Payment**

**APRIL 2017**

**WHEREAS**, the Treasurer has certified that funding is available to pay the following bills:

**BE IT RESOLVED** that the Central Jersey Health Insurance Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

**FURTHER**, that this authorization shall be made a permanent part of the records of the Fund.

**FUND YEAR 2016**

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
<b>000852</b>			
000852	QUALCARE, INC.	COST CONTAINMENT 2016	768.25
			<b>768.25</b>

Total Payments 2016 768.25

**FUND YEAR 2017**

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
<b>000853</b>			
000853	AETNA HEALTH MANAGEMENT LLC	ACCT: AE461314-0001 - 04/2017	91,062.40
			<b>91,062.40</b>
<b>000854</b>			
000854	QUALCARE, INC.	TPA FEE 04/2017	8,451.80
			<b>8,451.80</b>
<b>000855</b>			
000855	AETNA LIFE INSURANCE COMPANY	TPA FEE 04/2017	53,398.78
			<b>53,398.78</b>
<b>000856</b>			
000856	AMERIHEALTH ADMINISTRATORS	TPA FEE 04/2017	840.00
			<b>840.00</b>
<b>000857</b>			
000857	DELTA DENTAL OF NEW JERSEY INC	DENTAL ADMIN - 04/2017 - GRP 3601	5,245.20
			<b>5,245.20</b>
<b>000858</b>			
000858	PERMA RISK MANAGEMENT SERVICES	POSTAGE FEE 03/2017	71.85
000858	PERMA RISK MANAGEMENT SERVICES	EXECUTIVE DIRECTOR FEE 04/2017	24,807.92
			<b>24,879.77</b>
<b>000859</b>			
000859	ACTUARIAL SOLUTIONS, LLC	FUND ACTUARY FEE 2ND QTR 2017	9,740.75
			<b>9,740.75</b>
<b>000860</b>			
000860	JOHN C. SAHRADNIK	ATTORNEY FEE 04/2017	2,918.00
			<b>2,918.00</b>
<b>000861</b>			
000861	HOLMAN, FRENIA, ALLISON, P.C.	AUDITOR FEE 03/2017	1,833.33
			<b>1,833.33</b>
<b>000862</b>			
000862	STEPHEN MAYER	TREASURER FEE 04/2017	962.00
			<b>962.00</b>
<b>000863</b>			
000863	ALLSTATE INFORMATION MANAGEMNT	ACCT: 420 - ACT & STOR 03/31/2017	48.47
000863	ALLSTATE INFORMATION MANAGEMNT	ACCT: 420 - ACT & STOR 02/28/2017	59.67

			<b>108.14</b>
<b>000864</b>			
000864	CONNER STRONG & BUCKELEW	PROGRAM MANAGER FEE 04/2017	42,914.95
000864	CONNER STRONG & BUCKELEW	PLAN DOCUMENTS - 04/2017	1,250.00
000864	CONNER STRONG & BUCKELEW	DENTAL COMMISSION - 04/2017	423.27
000864	CONNER STRONG & BUCKELEW	HEALTH CARE REFORM - 04/2017	997.66
000864	CONNER STRONG & BUCKELEW	NEW MEMBER COMMISSION - 04/2017	17,173.91
			<b>62,759.79</b>
<b>000865</b>			
000865	MUNICIPAL REINSURANCE H.I.F.	SPECIFIC REINSURANCE - 04/2017	89,505.56
000865	MUNICIPAL REINSURANCE H.I.F.	AGGREGATE REINSURANCE - 04/2017	7,114.50
			<b>96,620.06</b>
		Total Payments 2017	358,820.02

**TOTAL PAYMENTS ALL FUND YEARS \$ 359,588.27**

\_\_\_\_\_  
Chairperson

Attest:

Dated: \_\_\_\_\_

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

\_\_\_\_\_  
Treasurer

# CENTRAL JERSEY HEALTH INSURANCE FUND BILLS LIST

Resolution No. 20-17

MAY 2017

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the Central Jersey Health Insurance Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

**FUND YEAR 2017**

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
<b>000866</b>			
000866	AETNA HEALTH MANAGEMENT LLC	ACCT: AE461314-0001 - 05/2017	91,321.10
			<b>91,321.10</b>
<b>000867</b>			
000867	QUALCARE, INC.	TPA FEE 05/2017	8,575.15
			<b>8,575.15</b>
<b>000868</b>			
000868	AETNA LIFE INSURANCE COMPANY	PSUID 31714 BP 1001 - 05/2017	51,114.72
			<b>51,114.72</b>
<b>000869</b>			
000869	AMERIHEALTH ADMINISTRATORS	TPA FEE 05/2017	840.00
			<b>840.00</b>
<b>000870</b>			
000870	DELTA DENTAL OF NEW JERSEY INC	DENTAL ADMIN - 05/2017 - GRP 3601	5,254.50
			<b>5,254.50</b>
<b>000871</b>			
000871	PERMA RISK MANAGEMENT SERVICES	POSTAGE FEE 04/2017	13.90
000871	PERMA RISK MANAGEMENT SERVICES	EXECUTIVE DIRECTOR FEE 05/2017	24,911.00
			<b>24,924.90</b>
<b>000872</b>			
000872	JOHN C. SAHRADNIK	ATTORNEY FEE 05/2017	2,918.00
			<b>2,918.00</b>
<b>000873</b>			
000873	HOLMAN, FRENIA, ALLISON, P.C.	AUDITOR FEE 04/30/2017	69.00
000873	HOLMAN, FRENIA, ALLISON, P.C.	AUDITOR FEE 04/30/2017	1,833.33
			<b>1,902.33</b>
<b>000874</b>			
000874	STEPHEN MAYER	TREASURER FEE 05/2017	962.00
			<b>962.00</b>
<b>000875</b>			
000875	JUDITH A. SULLIVAN	REIMB WELLNESS GRANT - GIFT CARDS:	875.00
			<b>875.00</b>
<b>000876</b>			
000876	MEDICAL EVALUATION SPECIALISTS	MES #31817045021 - 4/6/2017	245.00
			<b>245.00</b>
<b>000877</b>			
000877	ALLSTATE INFORMATION MANAGEMNT	ACCT: 420 - ACT & STOR 4/30/2017	48.47
			<b>48.47</b>
<b>000878</b>			
000878	CONNER STRONG & BUCKELEW	DENTAL COMMISSION - 05/2017	401.34

000878	CONNER STRONG & BUCKELEW	PROGRAM MANAGER FEE 05/2017	43,238.68
000878	CONNER STRONG & BUCKELEW	HEALTH CARE REFORM - 05/2017	1,010.94
000878	CONNER STRONG & BUCKELEW	NEW MEMBER COMMISSION - 05/2017	17,199.88
000878	CONNER STRONG & BUCKELEW	PLAN DOCUMENTS - 05/2017	1,250.00
			<b>63,100.84</b>
<b>000879</b>			
000879	MUNICIPAL REINSURANCE H.I.F.	SPECIFIC REINSURANCE - 05/2017	90,162.08
000879	MUNICIPAL REINSURANCE H.I.F.	AGGREGATE REINSURANCE - 05/2017	7,161.25
			<b>97,323.33</b>
<b>000880</b>			
000880	STANDARD SECURITY LIFE	SPECIFIC REINSURANCE - 05/2017 - FAMILY	32,748.40
000880	STANDARD SECURITY LIFE	AGGREGATE REINSURANCE - 05/2017	4,474.30
000880	STANDARD SECURITY LIFE	SPECIFIC REINSURANCE - 05/2017 - SINGLE	5,329.04
			<b>42,551.74</b>
		Total Payments 2017	391,957.08

**TOTAL PAYMENTS ALL FUND YEARS \$ 391,957.08**

\_\_\_\_\_  
Chairperson

Attest:

Dated: \_\_\_\_\_

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

\_\_\_\_\_  
Treasurer

**RESOLUTION NO. 17-17**

**CENTRAL JERSEY EMPLOYEE BENEFITS FUND  
CERTIFICATION OF ANNUAL AUDIT REPORT FOR  
PERIOD ENDING DECEMBER 31, 2016**

**WHEREAS**, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

**WHEREAS**, the Annual Report of Audit for the year 2016 has been filed by the appointed Fund Auditor with the Secretary of the Fund as per the requirements of N.J.S.A. 40A:5-6 and N.J.S.A. 40A:10-36, and a copy has been received by each Fund Commissioner, and

**WHEREAS**, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34, and

**WHEREAS**, the Local Finance Board has promulgated a regulation requiring that the Fund Commissioners of the Fund shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all Fund Commissioners have reviewed, as a minimum, the sections of the annual audit entitled:

General Comments  
and  
Recommendations  
  
and

**WHEREAS**, the Fund Commissioners have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

General Comments  
and  
Recommendations

as evidenced by the group affidavit form of the Fund Commissioners.

**WHEREAS**, such resolution of certification shall be adopted by the Fund Commissioners no later than forty-five days after the receipt of the annual audit, as per the regulations of the Local Finance Board, and

**WHEREAS**, all Fund Commissioners have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

**WHEREAS**, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the Fund Commissioners to the penalty provisions of R.S. 52:27BB-52 -  
to wit:

R.S. 52:27BB-52 - "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

**NOW, THEREFORE, BE IT RESOLVED**, that the Executive Committee hereby states that they have complied with the promulgation of the Local Finance Board of the State of New Jersey, dated July 30, 1968, and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

**BE IT FURTHER RESOLVED** that the 2014 fund year be and is hereby closed.

**ADOPTED: May 17, 2017**

**BY:** \_\_\_\_\_  
**CHAIRPERSON**

**ATTEST:**

\_\_\_\_\_  
**SECRETARY**

**RESOLUTION NO. 18-17**

**RESOLUTION AUTHORIZING REFUND FROM  
CLOSED YEARS ACCOUNT**

**WHEREAS**, N.J.A.C. 11:15-2.21 provides that a FUND may seek approval from the Commissioner of Insurance for a refund of excess monies from any FUND year upon compliance with certain requirements; and

**WHEREAS**, the FUND has obtained a calculation from its Actuary and Executive Director as to the amount of money which is available for distribution consistent with the aforementioned regulations, and the financial integrity of the FUND; and

**WHEREAS**, the Fund Commissioners have determined that it would be in the best interest of the FUND and its member municipalities to make certain refunds;

**NOW, THEREFORE, BE IT RESOLVED** by the Fund Commissioners of the Central Jersey Health Insurance Fund, as follows:

1. Section B of N.J.A.C. 11:15-2.21 provides that the FUND may seek approval for refunds from any claim fund which has been completed for not less than twenty-four months. Based upon this requirement, surplus monies in closed fund years are eligible for refunds at the discretion of the FUND, the Department of Insurance and the Department of Community Affairs.

2. The Fund Commissioners have balanced the interests of the member municipalities/school boards in obtaining the benefit of such monies as are available for refund against the need for the FUND to protect and preserve its financial integrity. It is the conclusion of the Executive Committee that the following amount can be refunded at this time:

**\$ \_\_\_\_\_ Closed Years**

3. After 6 full Fund years, former members may receive their share of the closed year balance. As of May 31, 2017, Barnegat Township has not been a member of the Fund for 6 years. In addition to the above mentioned amount, the Fund will release this member's share of the closed year funds in the following amount at this time:

**\$355,769.10 Closed Years**

4. The Executive Director is, therefore, authorized and directed to submit such documents as the regulations require to the Department of Insurance and the Department of Community Affairs.

5. The FUND Treasurer is authorized to prepare and execute checks for the pro-rated amount of the aforementioned refunds due to each member municipalities for the year in question, provided, however, the FUND Treasurer shall deduct any outstanding balances without regard for Fund year, upon receipt of written documentation of approval or acquiescence of these refunds from the Department of Insurance and the Department of Community Affairs. Said refunds shall be made to the municipalities/school boards which were members of the FUND for the years in question in the same ratio as said municipalities were assessed for the years in question.

**ADOPTED: May 17, 2017**

**BY:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_



**RESOLUTION NO. 19-17**

**CENTRAL JERSEY HEALTH INSURANCE FUND  
RESOLUTION TO OFFER MEMBERSHIP TO THE  
TUCKERTON BOROUGH SCHOOL DISTRICT**

**WHEREAS**, a number of local public entities in the state of New Jersey have joined together to form a Joint Insurance Fund, entitled the Fund, (the "Fund") as permitted by chapter 372 Laws of 1983 (40A: 10-36); and

**WHEREAS**, the Fund held a Public Meeting on **May 17, 2017** for the purposes of conducting the official business of the Fund; and

**WHEREAS**, the Executive Director and Actuary of the Fund has reviewed the risk, underwriting detail, and actuarial projections for the Fund and recommends an annual total assessment as presented in detail; and

**WHEREAS**, it appears that the inclusion of the Tuckerton Borough School District in the Fund would be in the best interests of the Fund and the inclusion of the entity in the Fund is consistent with the Fund's By-laws; now, therefore,

**BE IT RESOLVED**, that the Central Jersey Health Insurance Fund hereby offers membership to the Tuckerton Borough School District on or about April 1, 2017 for medical and prescription coverage, contingent upon receipt of the Fund's authorizing resolution to join the Fund and its executed Indemnity and Trust agreement.

**BY:** \_\_\_\_\_  
**CHAIRPERSON**

**ATTEST:**  
\_\_\_\_\_  
**SECRETARY**

**RESOLUTION NO. 20-17**

**CENTRAL JERSEY HEALTH INSURANCE FUND  
APPROVAL OF THE APRIL 2017 AND MAY 2017 BILLS LISTS**

**WHEREAS**, the Central Jersey Health Insurance Fund held a Public Meeting on **May 17, 2017** for the purposes of conducting the official business of the Fund; and

**WHEREAS**, The Treasurer for the Fund presented bills lists to satisfy outstanding costs incurred for operating the Fund during the months of April and May 2017 for consideration and approval of the Executive Committee; and

**WHEREAS**, The Treasurer for the Fund presented a Treasurers Report which detailed the claims payments and imprest transfers for the Fund for the Month of March for all Fund Years for consideration and approval of the Executive Committee; and

**WHEREAS**, a quorum of the Executive Committee was present thereby conforming with the By-laws of the Fund to conduct official business of the Fund,

**NOW THEREFORE BE IT RESOLVED** the Commissioners of the Executive Committee of the Central Jersey Health Insurance Fund hereby approve the Bills List for April and May 2017 prepared by the Treasurer of the Fund and duly authorize and concur said bills to be paid expeditiously, in accordance with the laws and regulations promulgated by the State of New Jersey for Municipal Health Insurance Funds.

**NOW, THEREFORE BE IT FURTHER RESOLVED**, the Commissioners of the Executive Committee of the Central Jersey Health Insurance Fund hereby approve the Treasurers Report as furnished by the Treasurer of the Fund and concur with actions undertaken by the Treasurer, in accordance with the laws and regulations promulgated by the State of New Jersey for Municipal Health Insurance Funds.

**ADOPTED: MAY 17, 2017**

**BY:** \_\_\_\_\_  
**CHAIRPERSON**

**ATTEST:**

\_\_\_\_\_  
**SECRETARY**